

Angela Student

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OBJECTIVE

Position as a Medical Coder in a large healthcare organization

SUMMARY

- Work well with patients, office personnel, and insurance companies.
- Excellent track record of successful private and Medicare insurance collections and reimbursements. Knowledge of medical billing and coding guidelines and software applications.
- Ability to work in a fast-paced environment with a strong detail orientation; accurate in all phases of work.

SKILLS & KNOWLEDGE

Able to use ICD9, CPT, HCPCS and DRG codes. Proficient in use of MS Word, Excel, and Outlook. Fluent in English and Spanish.

EDUCATION

Palm Beach State College, Lake Worth, FL
AS Degree in Health Information Management 08/2010
GPA 3.4, Related coursework: Medical Coding 1 & 2, Laws and Ethics, Medical Reimbursement, Pharmacology, and Medical Terminology

INTERNSHIPS

JFK Medical Center, Atlantis, FL 02/2010 - 05/2010
Medical Coding Internship

- Coded from source documents using diagnostic procedural coding.
- Researched diseases and/or conditions/related procedures, and treatments for outpatient coding.
- Assisted staff with filing and document preparation.

EXPERIENCE

Thomas Health Corporation, West Palm Beach, FL 05/2008 - present
Account Specialist

- Handle insurance collections for 15 physicians in Endocrinology, Pulmonary, Cardiology, and Infectious Diseases.
- File all primary and secondary private insurance claims. Communicate effectively with patients and insurance companies to solve problems and process payments.
- Resolved one year of delinquent claims in four months and increased collection rate from 40% to 85%.

Atlantis Sports and Rehabilitation, West Palm Beach, FL 09/2007 - 04/2008
Office Assistant

- Scheduled all appointments for ten physical therapists and two athletic trainers.
- Assisted bookkeeper with billing and monthly statements.
- Typed reports and maintained an Excel spreadsheet displaying reimbursement for procedures performed.

COMMUNITY SERVICE

Goodwill Industries Mentor Program